Approved For Release 2001/07/28 : CIA-RDP78-04718A000100120009-0

ER-3-2998

CONFIDENTIAL

MEMORANDUM FOR: Comptroller
Personnel Director
Chief, General Services

SUBJECT: Change in T/O and Ceiling Positions for the Office of General Services

1. Confirming informal authorization, three additional chauffeur positions, GS-4, are hereby authorized in the Table of Organization of the Office of General Services.

25X1A

2. In addition, in accordance with CIA Notice No [redacted] dated 18 August 1952, seven (7) positions in the former Real Estate and Construction Division, Office of General Services, are transferred from the Office of General Services to the Office of Procurement and Supply. Also, as agreed to between these two Offices, seventeen (17) truck driver positions are transferred from the Office of General Services to the Office of Procurement and Supply.

25X9

3. As a result of these changes, the revised T/O and ceiling totals for the Office of General Services, effective immediately, are changed from [redacted] and from [redacted] to [redacted] respectively.

25X9

25X9

/s/
L. K. WHITE
Acting Deputy Director
(Administration)

OGS/MEW:lw
cc: Signer (2)
Chf., Gen.Services (3)
ADD/A chrono
" Sec: General Services - Misc

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